Chassis No:	Speedometer reading:	Date:
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- 1 Car tool kit required
- 2 Basic workshop tools required
- 3 Comprehensive tools required
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			<u>Every</u>	Every			
T40//0	DODVINODIA	5.0	10,000K or		Every	Every	•
_	- BODYWORK	Rating	6 Months	12 Months	2 Years	4 years	Comments
	Check paintwork for chips, scratches dents etc, rectify as necessary	1	Х	Х	Х	Х	
2	Check bodywork for wear, corrosion & damage, seek advice if evident	1	Х	Х	Х	Х	
4	Check all bonnet, door, window and boot seals, repair/replace as necessary	1	X	Х	Х	X	
3	Check bonnet, door and boot alignment, adjust as necessary	1	X	X	X	X	
5	Lubricate all key cylinders	1	Χ	X	Χ	Χ	
6	Lubricate all door lock mechanisms	1	X	X	Χ	Χ	
7	Clean and lubricate radio aerial	1	Χ	X	Χ	Χ	
8	Lubricate bonnet/boot lid catches and hinge pivot points	1	Χ	X	Χ	Χ	
9	Check all external lights for correct operation	1	Х	Х	Χ	Х	
10	Check/replace wiper blades, check wiper operation	1	Χ	Х	Χ	Х	
11	Check condition of scuttle vent foam filter	1	Χ	X	Χ	Χ	
12	Check boot lid drain holes, clean as necessary	1	Х	Х	Χ	Х	
13	Check electric trunk release mechanism	1	Χ	Х	Χ	Х	
14	Check fluid level, security and cleanliness of battery	1	Х	Х	Χ	Х	
15	Check tools - clean/lubricate as required	1	Х	Х	Χ	Х	
	Check fuel door opening mechanism and lubricate	1	Х	Х	Χ	Х	
17	Check flexible connections between fuel tank and fuel filler, replace if necessary	1			Χ	Χ	
18	Clean jacking points	1	Χ	X	Χ	Χ	
19	Check shock absorbers	1	Χ	X	Χ	Χ	
20	Inspect tyres and inflate to correct pressure	1	Х	X	Χ	Χ	
21	Check spare tyre air pressure and condition of tyre - lubricate screw thread.	1	Х	Χ	Χ	Х	
22	Wash and chamois dry exterior bodywork	1	Χ	Χ	Χ	Х	
23	Polish exterior bodywork	1	Х	Χ	Χ	X	
24	Road test vehicle	1	Х	Х	Χ	Х	

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			Every	Every	<b>5</b>	<b>-</b>	
TACKC	- ENGINE BAY	Rating	10,000K or 6 Months	20,000K or 12 Months	Every 2 Years	<u>Every</u> 4 years	Comments
1	Clean engine	1*/1**	X	X	X Years	4 years	Comments
2	Wash radiator/air conditioning heat exchanger cores with water hose	1	X	X	X	X	
3	Clean/replace air filter element. Inspect carburetter air trunking for damage/cracks	1	X	X	X	X	
4	Replace engine oil filter and engine oil	2	X	X	X	X	
5	Clean gauze flame traps in crankcase breather	2	Х	Х	Х	X	
6	Clean adapter on air horn to crankcase breather	2	Х	Х	Х	Х	
7	Clean and regap spark plugs, replace if eroded/damaged	2*	Х	Х	Х	Х	
8	Check spark plug leads for cracking/damage, replace if necessary	1	Х	Х	Х	Х	
9	Check/Replace distributor cam pad if applicable. Grease cam if not	1	Х	Χ	Х	Х	
10	Check rotor and cap for wear/damage, replace if necessary	1	Х	Х	Х	Х	
11	Replace ignition points if fitted, set gap to specification, lubricate central spindle	2*		Х	Χ	Х	
12	Wipe distributor cap clean, and refit	1	Χ	Χ	Χ	Х	
13	Check distributor dwell angle is set to specification	2*	Χ	Χ	Χ	Х	
14	Check idle speed, ignition timing and adjust if necessary	2*	Χ	X	Χ	Χ	
15	Carburetters - Clean air valve and dampers.Top up with oil, lubricate linkages	2	Χ	Χ	Χ	Х	
16	Carburetters - Fit new filters to float chamber and mixture weakening device	2**			Χ	Χ	
17	Carburetters - Fit new filter to fuel evaporation control canister	2**			Χ	Χ	
18	Carburetters - Check tightness float chamber lid screws	1		X	Χ	Χ	
19	EGR Valve - Clean valve pipework and carburettor "T" piece	2			Χ	Χ	
20	Check Cold setting of automatic choke, run engine and check for full opening	1	Χ	Χ	Χ	Χ	
21	Check air flow through choke stove pipe	2			Χ	Х	
22	Check thermostat operation	1	Χ	Х	Χ	Χ	
23	Top up radiator, brake/steering pump and windscreen washer fluids	1	Х	Χ	Χ	Х	
24	Check radiator/heater hoses for cracks/leaks/deterioration, rectify as required	1	Χ	Х	Χ	Х	
25	Check heater water taps for leaks/operation	1	Χ	Х	Χ	Х	
26	Change radiator coolant/flush radiator	2*			Χ	Х	
27	Replace radiator/heater hoses	1				Χ	



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			Every	Every			
			10,000K or	20,000K or	Every	Every	
TASKS	- ENGINE BAY [continued]	Rating	6 Months	12 Months	2 Years	4 years	Comments
28	Brake and height control system - check pipes/hoses/valves for leaks/damage	1	Х	X	Χ	Х	
29	Replace all brake/self-levelling/power steering system hoses	2**				Χ	
30	Change brake fluid	2**			Χ	Х	
31	Inspect fuel hoses/replace if necessay	1/1**	Х	X	Χ	Χ	
32	Replace all fuel system/vacuum system hoses	2				Χ	
33	Check power steering hoses for leaks and rectify as necessary	2**	Х	Х	Χ	Х	
34	Check air conditioner fluid bubble and operation	1	Х	X	Χ	Χ	
35	Check air conditioning compressor - cut in/out & cold air from outlets	1	Х	X	Χ	Χ	
36	Check performance of air conditioning compressor	4*/4**	As necessary				
37	Automatic Transmission - check fluid level and top up as necessary	1	Х	Х	Х	X	
38	Automatic transmission - change fluid, filter and gasket	3*			Χ	Χ	
39	Check/adjust fan belts	2	Х	Х	Χ	Χ	
40	Check exhaust manifold joints and tightness of bolts - topside	3*		Х	Х	X	
41	Check condition of cooling fan viscous coupling	1	Х	Χ	Χ	Χ	
42	Alternator - Check brushes/slip rings for wear and free movement	2			Χ	Χ	
43	Road test vehicle	1	Х	Х	Х	X	

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			<u>Every</u> 10,000K or	<u>Every</u> 20,000K or	<u>Every</u>	<u>Every</u>	
TASKS	- UNDER VEHICLE	Rating	6 Months	12 Months	2 Years	4 years	Comments
1	Clean all drain holes in body structure/doors, [2D cars have 3 additional holes]	1	Х	Х	Χ	X	
2	Check exhaust system for leaks	1	X	X	Х	X	
3	Inspect fuel hoses/replace if necessary	1/1**	Χ	X	Χ	Χ	
4	Brake and height control system - check pipes/hoses/valves for leaks/damage	1	Χ	X	Χ	Χ	
5	Replace all brake/self-levelling system hoses	2**				Χ	
6	Check tightness of engine sump bolts,oil pressure/oil level sender settings	3*		X	Χ	Х	
7	Check exhaust manifold joints and tightness of bolts - underside	3*		X	Χ	Х	
8	Check auto transmission flexible hoses for cracks, leaks &/or softness	1	Χ	X	Χ	Х	
9	Replace auto transmission flexible hoses	3				Χ	
10	Clean front/rear spring base plates/clear drain holes in plate	1	Χ	Х	Χ	Χ	
11	Check condition of subframe mounts	2	Х	Х	Χ	Х	
12	Check front and rear engine mounts	2	Х	Х	Χ	Χ	
13	Check front/rear wheel bearings for play/roughness	1	Х	Х	Χ	Χ	
14	Check condition of front suspension bearing pins & ball joints	2	Х	X	Х	Χ	
15	Inspect front ball joint covers for cracks &/or splitting	1	Х	X	Х	Χ	
16	Check oil level in steering damper	3	Х	Х	Χ	Χ	
17	Check steering linkage for excessive play/roughness	1	Х	Х	Χ	Χ	
18	Lubricate the 6 greasing points on the steering mechanism.	3*	Х	Х	Χ	Χ	
19	Check front/rear brake pads	1	Х	Х	Χ	Х	
20	Replace brake pads	2**	As necessar	ry			
21	Check handbrake pads - adjust if necessary	1	Х	Х	Х	Х	
22	Replace handbrake pads	2	As necessar	ry			
23	Handbrake linkage - clean & lubricate pivot pins and pulleys	1	Х	Χ	Х	Х	
24	Control linkages - lubricate transmission/accelerator linkages	1	Χ	Χ	Χ	Χ	
25	Clean & lubricate height control valve rods/levers	1	Χ	Χ	Χ	Χ	
26	Check operation of petrol pumps	1	Х	Х	Х	Х	
27	Crack fuel tank drain plug to allow water/sediment to drain and retighten	3*/3**		Х	Х	Х	
28	Replace fuel filter	2/2**			Х	Х	

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<b>TASKS</b>	- UNDER VEHICLE [continued]	Rating	6 Months	12 Months	2 Years	4 years	Comments
29	Differential - check for oil leaks and adjust oil level as necessary	3	Χ	Х	Χ	Χ	
30	Differential - change oil	3				Χ	
31	Check condition of rear axle carrier, torque arms and mounts	1	Χ	Х	Χ	Χ	
32	Check driveshaft boots for splits and oil leaks. Check oil in rear axle trunnions	2	Χ	Х	Χ	Χ	
33	Check and lubricate drive shaft and outer axle universal joints, .	3*		Х	Χ	Χ	
34	Road test vehicle	1	Χ	Х	Χ	Χ	

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			Every	Every	_	_				
TASKS	INTERIOR	Rating	10,000K or 6 Months	20,000K or 12 Months	<u>Every</u> 2 Years	<u>Every</u> 4 years	Comments			
1	Test all warning lights, overheating alarm and brake system pumpdown	1	X	Х	X	X	1st Lamp:	Pumps	2nd Lamp:	Pumps
2	Check all interior lights including engine bay/boot and door courtesy lights	1	Х	Х	Х	Х				·
3	Test engine oil level indicator	1	Х	Х	Х	Х				
4	Test transmission selector operation and start lockout other than Park/Neutral	1	Χ	Х	Χ	Х				
5	Test handbrake warning light	1	Χ	Х	Х	Х				
6	Check central locking/boot lid release systems	1	Χ	Х	Х	Х				
7	Check for smooth action of internal and external driving mirrors	1	Χ	Х	Х	Х				
8	Check all seatbelts for damage, security and operation of retracting system	1	Χ	Х	Х	Х				
9	Ensure A/C fans run smoothly and at correct speeds.	1	Χ	Х	Χ	Χ				
10	Check operation airconditioning/heater system	1	Χ	Х	Χ	Χ				
11	Check operation of self-levelling system	1	Χ	Х	Χ	Χ				
12	Check operation of wipers and washers, including headlamp wash wipe	1	Χ	Х	Х	Х				
13	Check operation of instruments/gauges/controls	1	Χ	Х	Х	Х				
14	Check horn(s)	1	Χ	Х	Х	Х				
15	Clean window channels and check action of electric windows system	1	Χ	X	Χ	Х				
16	Lubricate seat tracks and check operation	1	Χ	X	Χ	Х				
17	Check heater flap bushes - replace if necessary	2**	Χ	X	Χ	Х				
18	Check operation of speed control (cruise control) if fitted	1	Χ	Χ	Χ	Χ				
19	Check operation radio/audio equipment	1	Χ	Χ	Χ	Χ				
20	Check upholstery for cracks, abnormal wear/damage, rectify as necessary	1	Χ	X	Χ	Х				
21	Check woodwork for damage/deterioration, rectify as necessary	1	Χ	Χ	Χ	Х				
22	Check headlining/carpets for staining/damage, rectify as necessary	1	Χ	Х	Χ	Х				
23	Check windscreen/windows for damage, replace as required	1	Χ	Χ	Χ	Χ				
24	Clean leatherwork and apply hide food	1	Χ	Χ	Χ	Χ				
25	Clean headlining/trim/woodwork/carpets [including boot]	1	Χ	Х	Χ	Х				